

Minutes

CCR Regional Service Committee

Sunday, April 10, 2016 at 8:00 AM PT
Skype

Officers and Delegates in Attendance

Chair Person:	Scott N.		Secretary:	Laura T.	
Vice Chair Person:	Scott C.		Delegate:	Chantal M.	
Treasurer:	Tony M.		Alternate Delegate:	Arnie B.	

Areas Service Representatives (ASRs) in Attendance

Area	ASR Present	Area	ASR Present

Subcommittee Chairs in Attendance

Subcommittee	Chair Present	Subcommittee	Chair Present
Outreach	Sandi S.	Conventions / Events	position vacant
Literature	Lynn	Technology Services	position vacant
Elections (ad hoc)	Scott N.	GRS (ad hoc)	Michael F.
Narateen	position vacant		

1. Prayer, Introductions, Roll Call, Concepts

- A) Open the meeting with the Serenity Prayer: Scott at 8:08 am
- B) Introductions and Roll Call: Scott N, Chantal, Tony, Michael, Arnie, Sandi, Lynn, Michael, Arnie present via Skype, Scott C joined at 10:45
- C) A quorum shall consist of 51% (4 of 7) of the voting members. Voting members are the officers (chair, vice chair, secretary, and treasurer) ASRs, and subcommittee chairs.
6 of 7 voting members are present, quorum met, 5 of 7 members present for a 2/3 vote.
Voting quorum continued with late addition of Scott C
- D) Reading of the Twelve Concepts of Nar-Anon Service: Chantal

2. Adoption of Minutes from Last RSC Meeting

- A) Motion to approve all prior RSC minutes: Tony made a motion to approve prior RSC minutes as presented, Sandi second, motions approved unanimously

3. Motions Read from Last RSC Meeting

- A) Reading of the motions and the disposition of each motion from last RSC meeting - Scott C. not available so no motions were read

4. Reports

- A) Chair Report - Scott N., reviewed the agenda and time frame
- B) Treasurer's Report - Tony M. reviewed the updated treasurer report with balance of \$5630.28 which includes deposits totaling \$1243.50 and a donation sent to WSO for \$59.02. Chantal requested to have the prudent reserve included in the Treasurer Report on a regular basis. We currently have excess funds resulting in discussion regarding Prudent Reserve and the procedure in using those funds. Currently the WSO is financially challenged resulting in a suggestion to make a donation, another option brought up was to keep funds in the budget for future expenses considering that we are a developing region. Michael reported GLS states that budget changes require 2/3 of voting Assembly members and unbudgeted spending will not be reimbursed without approved motion from the RSC. Recognizing that we have other agenda items to address that may have a budget impact, it was agreed to address this topic later in the meeting and to add Agenda Items 6A & B ahead of Old Business to ensure they are addressed during the meeting.
- C) Outreach - Sandi S. reported that committee meets once a month via Skype. Discussion regarding where the committee gets materials copied and who pays for it. Currently we use local vendors but may start using the WSO so we can pay them instead of an outside vendor. Lynn did a survey with the panels for the materials needed and determined the expenses for printing meeting schedules is approximately \$350. With that information Sandi requested increasing the budget for the Outreach Committee to cover expenses for all outreach materials (pamphlets, posters and meeting directories). We already have budgeted \$100 and Tony

suggested increasing budget to \$500 to account for future growth. Scott made a motion to recommend the Assembly to increase the Outreach Committee budget from \$100 to \$500, Tony seconded, approved unanimously.

- D) Literature – Lynn reported the committee had their first meeting in March, she is Chair and Chantal is Secretary. The first project is the impact of addiction on grandparents.

**Recess from 9:25 – 9:30, roll call conducted at 9:30 and all present

- E) Conventions / Events - Committee not yet formed

- i) 2016 Narathon Report - Scott N provided report. When completing the final wrap up meeting the planning committee did do a 4th step. Scott summarized that analysis by stating the organizing group felt there was grace on event as everyone provided their talents without getting stressed out while recognizing the challenges trying to raise funds within a recovery program. Points discussed were the large size of the region making the event too far for some members and the reality that Santa Barbara is an expensive place to visit (particularly for hotel rooms) making it financially challenging.
- ii) MBCNA VII, January 13-15, 2017 - Scott N informed group that due to the construction at the venue, the event has been cancelled as reported by Sandi in a previous email

- F) Technology Services - Committee not yet formed

- i) Website - Scott N included website analytics in the reports

- G) Delegate's Report - Chantal M stated the attached report was submitted using a template (new this year) to keep the information consistent. Chantal discussed the challenges the meetings had regarding collecting group conscience on the motions, 8 groups participated in the motion voting, some groups only voted on motions they understood and some chose to not participate as they are a new group and the motions process was confusing. Once Chantal collected the information, she compiled the group conscience information and is confident she can represent the region responsibly at the conference. She also collected information on the literature priority list and will pass along that information.

Chantal expressed concern that many groups did not understand the motions or process, which is understandable as it is a challenge considering the large number of motions. The process is complicated by the reality that a large portion of our members attend meetings to gain insight on how to address the family disease of addiction with minimal interest or insight in how Nar-Anon conducts business. At the World Service Conference, Chantal intends to bring up conversation about ways to modify the process.

Item 6B Delegates Expense report: Chantal submitted her Delegate mileage expense receipt for \$306.46 that covers two years. Typically this expense would be addressed in the first Assembly in a new year however the delay in this submission was created because Chantal conferred with her accountant before submission to CCR to ensure compliance with tax codes. We currently have Delegate Mileage expense budgeted for \$150 but this receipt is for two years and larger than the allotment. Tony made a motion to reimburse Delegate Chantal \$306.46 for mileage using \$150 already allotted in the Delegate Travel expense line with remaining funds appropriated from the Contingency Fund, Lynn second, approved unanimously.

Discussion regarding the Delegate travel expense budget for future consideration. Chantal has incorporated her personal travel to CCR travel resulting in a lower travel expense then would be appropriate for other members in this service position. We agree that this budget item should be increased in the future. Chantal will provide documentation and information to be used for consideration when created future budgets.

****Scott C joined discussion at 10:45**

Tony made a motion to recommend to the Assembly to increase the Delegate travel expense from \$150 to \$500, Michael seconded, motion passed with one abstention.

****Recess from 10:48 – 10:53 roll call conducted at 10:53, all present**

- H) Report from the Guide to Region Services (GRS) ad hoc subcommittee - Michael F stated GRS is in final committee review with hopes to have a draft document ready to present to fellowship soon for comments and review at the August Assembly. Tony questioned the

process not involving RSC review, after discussion, it was agreed a draft to be provided to the RSC for review prior to providing to the GSRs for Assembly approval.

- I) Report from the Elections ad hoc subcommittee - Scott N is working on the and next step is to provide a ballot to the GSRs. Discussion regarding some feeling the timeline is too long and it was explained the timeline was created based on the scheduled meetings. The Elections Committee and the GLS committee will review the current process.

A) Moved up in the agenda Item 6G

Discussion of having more scheduled RSC meetings - Tony

- i) Rationale is that we are a new region and have more business to conduct that our current meeting schedule allows us to process.
- ii) Possible direction: hold regular RSC meetings once a month for 45 minutes business and 45 minutes for a Concepts study - total of 90 minute meeting on Skype.

Many Nar-Anon Sub-Committee meetings meet once a month ,which provides regular communication, relevant discussion, and transparency. Discussion that more RSC meetings would be shorter and may be advisable as we are developing the region. An overall decision was not made but there was agreement to conduct a Skype RSC meeting on Monday, May 23, 6-7:30.

Returning to discussion regarding appropriate and responsible use of excess funds in relationship to making a donation to the currently financially challenged WSO. After increasing the budgets to the Outreach Committee and for Delegate Expense totaling \$750, we currently have an excess of \$500 in general funds and \$152 remaining in the Contingency Fund. After discussion regarding procedures of the RSC to make a donation, it was agreed that the motion would not exceed the funds remaining in our Contingency Fund. Sandi made a motion to send \$140 donation to WSO, Scott seconded leaving motion open for discussion. After discussion, Sandi made an amended motion stating " CCR will send \$140 to WSO as an emergency donation", Scott seconded motion, motion passed with one member voting nay.

Due to time constraints, the meeting was closed without addressing other items on the Agenda.

5. Next RSC Meeting

A) May 23, 6-7:30 via Skype

6. Closing

A) 11:55 Meeting closed by Scott N with the Serenity Prayer