

### Officers and Delegates in Attendance

Chair:	Michael F.	<b>X</b>	Secretary:	Scott N.	<b>X</b>
Vice Chair:	<i>position vacant</i>		Delegate:	Teri M.	<b>X</b>
Treasurer:	Arnie B.	<b>X</b>	Alternate Delegate:	J.T. W.	<b>X</b>

### Subcommittee Chairs in Attendance

Subcommittee	Chair Present		Subcommittee	Chair Present	
Outreach	Janet S.	<b>X</b>	Conventions / Events	Scott C.	<b>X</b>
Literature	Ruth K.	<b>X</b>	Technology Services	Robert P.	<b>X</b>
Narateen	<i>position vacant</i>				

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## 1. Call to Order, Prayer, Roll Call, Readings

*6:00 to 6:05 PM*

**A) Meeting via Zoom** (web-based video conferencing tool)

Meeting Link: <https://us02web.zoom.us/j/4116144644>  
Dial-in Number: (669) 900-6833  
Meeting ID: 411 614 4644 #  
Password: This meeting room has no password.

- B) Open the meeting with the Serenity Prayer  
**(6:02 PM) Meeting opened**
- C) Roll Call / Introductions – RSC officers, delegates, subcommittee chairs, and other attendees
- D) A quorum shall consist of 51% of the voting members. Voting members are the officers (chair, vice chair, secretary, and treasurer), Delegate, Alternate Delegate, ASRs, and subcommittee chairs.  
**9 of 9 voting members present.**  
**Quorum is 5 – quorum met.**  
**Additional present: No additional members present**
- E) Reading of the Twelve Traditions  
**Read by Teri**
- F) Reading of the Twelve Concepts of Nar-Anon Service  
**Read by Arnie**

## 2. Adoption of Minutes of Previous RSC Meeting

6:05 to 6:10 PM **(6:09 PM)**

- A) Approval of the minutes of previous RSC meeting.
  - i) June 3, 2020  
**Motion to approve the RSC minutes of June 3, 2020 as presented.**  
**First: Scott C.; Second: Arnie; Yes: 9; No: 0; Abstentions: 0; Motion Passes**

## 3. Adoption of the Agenda

6:10 to 6:15 PM

- A) Call for new business  
**None at this time.**
- B) Call for order of business  
**Robert – must leave 10 minutes early and asked for the TSS report to be taken earlier in the meeting.**  
**Michael - the TSS report will be moved from item 5H to item 5C. Michael will make this a standing order.**

- C) Call for consensus on the agenda

**Request for consensus to adopt the agenda of July 1, 2020 as revised.**

**Yes: 9; No: 0; Abstentions: 0; Motion Passes**

## 4. Old Business

- A) None

## 5. Reports

*6:15 to 6:55 PM*

- A) Chair's Report – Michael F.

*6:15 to 6:20 PM (6:13 PM)*

**Michael – we are moving into the election's Assembly. There is an awareness it is suggested subcommittee chairs take positions for two terms and committee members may stay on the committee for four consecutive years. If there is any need to change chairs because of the regional guidelines, then let Michael know.**

**Scott C. – is the Conventions/Events chair and is terming out. Conventions/Events might be a subset of Outreach. Scott will be stepping down at the Assembly.**

**Michael – we will need someone to step up to the position. Is anyone from the RSC open to taking the position? There were no takers. We will need to bring this to the region.**

**[Make this a Take Back item]**

- B) Ad Hoc Elections Subcommittee – Michael F.

*6:25 to 6:30 PM (6:18 PM)*

**Michael – attached is the Assembly agenda to include the elections section.**

**Motion to hold the August 1, 2020 Assembly as a virtual meeting.**

**First: Robert; Second: Arnie; Yes: 9; No: 0; Abstentions: 0; Motion Passes**

**Because the Assembly is virtual, the process to collect the ballots will need to be emailed to the elections subcommittee members. Michael would like the ballots sent to all three of the subcommittee members: Teri M. at [bratteri@hotmail.com](mailto:bratteri@hotmail.com), Scott C at [drakescott98@gmail.com](mailto:drakescott98@gmail.com) and Michael F. at [m.fitzpatrick@charter.net](mailto:m.fitzpatrick@charter.net).**

**Motion to send ballots in electronic form to all three of the elections subcommittee members: Teri M. at [bratteri@hotmail.com](mailto:bratteri@hotmail.com), Scott C. at [drakescott98@gmail.com](mailto:drakescott98@gmail.com) and Michael F. at [m.fitzpatrick@charter.net](mailto:m.fitzpatrick@charter.net), for transparency.**

**First: Teri; Second: Scott C.; Yes: 9; No: 0; Abstentions: 0; Motion Passes**

### Discussion:

Arnie suggested using Google forms. It may be easier than using three emails. Survey Monkey may also be a solution. He feels GSRs may have problems sending emails to three separate email addresses. We could restrict access using Google forms, Survey Monkey, and possibly other online services.

Robert – all GSRs would have to have a Gmail account and not all do to our knowledge. Robert could experiment this week with some form's options.

Scott C. – is concerned about the difficulty to send three emails with an attachment. If we are totally perplexed, we could call the GSR directly to confirm they sent it in. We should move forward with the existing ballots. Michael will take care of the specifics of making it happen. If any GSR has a problem, they can be contacted directly. Instructions on the ballot need to be changed.

Scott N. – a SquareSpace form does not allow attachments or authentication. Scott N. can make the PDF an electronic form so members can fill it out, save it, and then send it back as an attachment.

Michael – if anyone has a problem, they can send an email to him or call him with the conscience of the group. However, as much as possible, Michael would like to adhere to the standards for reasons of transparency and proper record keeping because the region functions as a non-profit entity. Michael will send Scott N. the verbiage for the ballot to reflect the electronic submission. Nominees from the floor will make the vote a "voice vote."

Michael – the manner in which we do the elections is described in item 4A of the Assembly agenda. Michael read out item 4.

Request for a motion to accept the elections procedures as described below in this Elections section of the agenda.

For the purpose of the election procedures the Chair will pass control of the Assembly to the Chair of the Elections Subcommittee, Michael F.

Nominations will be accepted from the floor.

If no additional nominations are received, then the results from ballots will be tallied. If additional nominations are received, then a vote from the floor is required.

Election Subcommittee Chair reads the results of the tally and possible votes.

GRS states new Regional Service Committee members terms start upon our bank's acceptance of transfer of RSC membership.

The RSC Chair reacquires control of the Assembly.

A motion to disband the ad hoc Elections Subcommittee is then requested by the Chair.

Motions to affirm Subcommittee Chairs is requested one by one by the Chair.

**Motion to accept these procedures as read and represented in the Assembly agenda.**

**First: Teri; Second: Scott; Yes: 9; No: 0; Abstentions: 0; Motion Passes**

### Discussion

Arnie – if a new treasurer is not from the Monterey area, a new PO box will probably need to be acquired by the region. Bank statements are sent to the current PO box. This will be part of the transfer process.

### C) Technology Services – Robert P.

*6:50 to 6:55 PM (6:45 PM)*

Michel – do we need to act on any of the TSS items?

Robert – yes, the subcommittee guidelines were changed, and a rationale was given for the subcommittee's response. The Subcommittee would like submit the revised guidelines to the Assembly for consideration and then vote at the January 2021 Assembly.

**Motion to submit the revised guidelines to the Assembly for consideration.**

**First: Robert; Second: JT; Yes: 9; No: 0; Abstentions: 0; Motion Passes**

Robert – the "User's Manual" was given to the GSRs at a previous Assembly. The

committee would like to call for a conscience by the Assembly to adopt the “User’s Manual.”

Michael - it will be made an item on the agenda.

**Motion to amend the Assembly agenda to include the vote on the “User’s Manual” previously submitted to the Assembly by the TSS.**

**First: Robert; Second: JT; Yes: 9; No: 0; Abstentions: 0; Motion Passes**

Robert – the TSS recommends the region acquire a Zoom license to be used for the RSC, Assembly and any group that would like to use it. This is better than having licenses owned by members.

### Discussion

Michael – is this a motion to put on the agenda for the Assembly? Buying a Zoom license will be part of the budget, therefore it will take action by the Assembly to approve the budget.

Robert – feels this decision is under the power of the RSC.

Scott C. – one question to the TSS – as some of us get involved in technology, members should be trained in the new technology? TSS could walk members through the “ins and outs” of Zoom meeting hosting and using the application.

**Motion - TSS recommends the region acquires a Zoom license for RSC, Assembly, and on a schedule-basis to groups.**

**First: Robert; Second: Scott C.**

**Robert left the meeting at 6:56 PM.**

**8 of 9 voting members present.**

Scott C. – point of order. Do we have a motion on the floor?

Michael – disqualified the motion at the recommendation of the RSC.

**Motion to take to the Assembly for discussion the TSS recommendation that the region acquires a single Zoom license for use for RSC meetings, Assemblies, and on a**

**scheduled-basis to groups.**

**First: Scott C.; Second: JT; Yes: 8; No: 0; Abstentions: 0; Motion Passes**

**Scott C. – note that Robert was in favor of the motion.**

**Michael – we need a motion to extend the meeting.**

**Motion to extend the meeting for 20 minutes until 7:20 PM if necessary.**

**First: Teri; Second: Arnie; Yes: 8; No: 0; Abstentions: 0; Motion Passes**

D) Treasurer's Report – Arnie B.

*6:20 to 6:25 PM (7:02 PM)*

**Arnie – there have been no transactions since the last meeting as of 5/29/2020. The bank statements come in the middle of the month. June's transactions will be available at the next meeting.**

**Michael – any contributions?**

**Arnie – has not received a contribution from Carol, which he was expecting. He is checking the PO box about once a week.**

**The bank balance stands at \$4,330.50.**

**Michael – we had some big issues with the WSC. We will have to explain to the Assembly that the funds for the delegates expenses are in an escrow account until the next WSC. There will be questions during the Treasurer's report. Teri M. will contact the WSC to get more information about this issue.**

**Scott N. – a Zoom license is \$14.95 per month. You can pay by year or monthly.**

**Michael – will we present this as an annual budget line item?**

**Scott C. – it may be easiest to use a contingency.**

**Arnie – recommends adding this line item as an amendment to the budget. Arnie would rather not use the contingency as we know ahead about this expense.**

**Michael – we will take this to the Assembly. If they want to move ahead, then we can add it to the budget.**

**Arnie – recommends we add it to the budget and if the Zoom motion is defeated, then the Assembly can remove it item from the budget. Michael agreed.**

**Michael – any further discussion? No.**

**Janet left the meeting at 7:00 PM.**

**7 of 9 voting members present.**

E) Delegates' Report – Teri M. and J.T. W.

*6:30 to 6:35 PM (7:13 PM)*

**Teri – in the supporting documents, there is the correspondence to the WSC committee. After getting the groups' consciences. The regional conscience is to hold the next WSC in 2022. The conscience was related to the WSC committee within the time limit, but she has not heard back. She has been visiting meetings as time allows.**

**JT – there seems to be more newcomers participating in meetings since we have gone virtual.**

**Teri – there is concern about the 2020 WSC delegate expenses. No one has communicated anything to her about this. Michael asked Teri to share any knowledge of the funds and WSC scheduling she knows about.**

**JT left the meeting at 7:17 PM.**

**6 of 9 voting members present.**

F) Outreach – Janet S.

*6:35 to 6:40 PM (6:21 PM)*

**Janet – left the meeting at 7:00 PM and submitted via chat (see image below).**

From Janet to Everyone:  
Apologies, I need to leave at 7 pm. Here's my Outreach report: We continue to review draft Outreach Handbook. Outreach panel at Beacon House treatment center resumed virtually in May. As far as we know this is the only treatment panel that has resumed. Next Outreach meeting is scheduled for July 28, 8 pm by free conference call, thanks.



G) Literature – Ruth K.

6:40 to 6:45 PM (7:22 PM)

**Ruth – the Literature Subcommittee met this past Sunday on Skype. They are working on the subject of “Fear.” This is a contribution to a 4<sup>th</sup> Step workbook. All are welcome to the next call, and please contact Ruth (ruthkellogg@aol.com) first to be included in the Skype call.**

H) Conventions / Events – Scott C.

6:45 to 6:50 PM (7:23 PM)

**Scott C. – We are putting some ideas together for a virtual Narathon.**

**General Question:**

**Ruth – are the hours of the Assembly (11:00 AM to 4:00 PM PDT) correct as listed in the Assembly agenda?**

**Michael – yes.**

## 6. New Business

6:55 to 7:05 PM (6:25 PM)

A) 2020 CCR Elections Assembly Agenda and Venue

**Michael – these items were already processed in the Ad Hoc Elections Subcommittee report section.**

*See the Supporting Documents section of this packet.*

- i) Discussion of holding the 2020 Elections Assembly via web-based video conferencing tool.
- ii) **The deadline for submitting electronic reports to be included in the Assembly Agenda Packet is Friday, July 24, 2020.** Reports should be sent as an attachment in either Microsoft Word or PDF format to [Secretary@NarAnonCentralCA.org](mailto:Secretary@NarAnonCentralCA.org).

B) Due to virtual meeting requirements Election Ballots will be submitted electronically to the three members of the Elections Subcommittee prior to the Assembly for transparency: Teri M. at [bratteri@hotmail.com](mailto:bratteri@hotmail.com), Scott C at [drakescott98@gmail.com](mailto:drakescott98@gmail.com) and Michael F. at [m.fitzpatrick@charter.net](mailto:m.fitzpatrick@charter.net).

## 7. Administration

7:05 to 7:10 PM (7:25 PM)

A) Summary of **Take Back to Meeting** items.

i) **Save the Date!**

a) **CCR 2020 Elections Assembly**

*Saturday, August 1, 2020 from 11:00 AM to 4:00 PM PDT*

(1) The Elections Assembly will be held via web-based video conferencing tool.

Participation information is below.

**Zoom Meeting Connection Information**

<https://us02web.zoom.us/j/4116144644>

Meeting ID: 411 614 4644 (*this is not a phone number*)

Dial-in: (669) 900-6833

(2) The deadline for submitting electronic reports to be included in the Assembly Agenda Packet is Friday, July 24, 2020. Reports should be sent as an attachment in either Microsoft Word or PDF format to [Secretary@NarAnonCentralCA.org](mailto:Secretary@NarAnonCentralCA.org).

ii) **CCR 2020 Narathon**

*Saturday, September 12, 2020*

St. Williams Catholic Church, 6410 Santa Lucia Road, Atascadero, CA, 93422 from 9:30 AM to 5:00 PM. The August Assembly will decide if this will be a virtual event.

iii) **Current Regional Service Committee Vacancies**

a) Vice Chair

b) Conventions / Events Subcommittee Chair

c) Narateen Subcommittee Chair

iv) **CCR Literature Subcommittee**

Next meeting is on Sunday, July 19 from 8:30 AM to 9:30 AM. The subcommittee meets via Skype. All Nar-Anon members are welcome to join us on Skype for the next meeting of the CCR Literature Subcommittee. Please email [ruthkellogg@aol.com](mailto:ruthkellogg@aol.com) before the meeting so that you can be added to the Skype call.

v) **CCR Outreach Subcommittee**

Next meeting is Tuesday, July 28 from 8:00 PM to 9:00 PM. The subcommittee meets via FreeConferenceCall. Please dial 1-515-604-9099 and enter Access code 416-570-783#.

vi) **CCR Technology Service Subcommittee**

Next meeting is on Monday, July 27 from 6:00 PM to 7:00 PM. The subcommittee meets via Google Meet. To participate, open <https://meet.google.com/mvz-qpsp-rst> or dial 662-672-2028 and enter the PIN: 426857568. If you have questions about this, please send an email to Robert P. at [RobertP27March@gmail.com](mailto:RobertP27March@gmail.com).

vii) **CCR 2020 Elections Subcommittee**

Due to virtual meeting requirements Election Ballots will be submitted electronically to the three members of the Elections Subcommittee prior to the Assembly for transparency: Teri M. at [bratter@hot.com](mailto:bratter@hot.com), Scott C at [drakescott98@gmail.com](mailto:drakescott98@gmail.com) and Michael F. at [m.fitzpatrick@charter.net](mailto:m.fitzpatrick@charter.net).

B) **Next RSC Meeting – Wednesday, August 5, 2020 from 6:00 PM to 7:00 PM.**

**Michael - any questions or comments? None.**

## 8. Adjournment

*Adjourn at 7:10 PM (7:26 PM)*

**Motion to adjourn the meeting.**

**First: Scott C.; Second: Teri; Yes: 6; No: 0; Abstentions: 0; Motion Passes**

A) Close the meeting with the Serenity Prayer

**Meeting closed at 7:27 PM**