

RSC Officers and Delegates in Attendance

Chair:	Michael F.	X	Secretary:	Scott N.	X
Vice Chair:	<i>position vacant</i>		Delegate:	Teri M.	X
Treasurer:	Arnie B.	X	Alternate Delegate:	J.T. W.	X

Groups Represented

Group	GSR Name	Group	GSR Name
*Atascadero, Tuesday ⁽¹³¹⁻⁰³³⁾	Larry B.	*Monterey, Tuesday ⁽¹³¹⁻⁰²⁸⁾	
Atascadero, Friday ⁽¹³¹⁻⁰³⁴⁾		*Monterey, Saturday ⁽¹³¹⁻⁰²⁹⁾	Mary O.
*Virtual, Sunday ^{(131-117 (V))}	Robert P.	*Salinas, Monday ⁽¹³¹⁻¹³⁰⁾	Janet S.
Camarillo, Tuesday ⁽¹³¹⁻¹¹²⁾		*Salinas, Thursday ⁽¹³¹⁻⁰³⁰⁾	
*Carmel, Wednesday ⁽¹³¹⁻⁰⁷⁵⁾	Mary Lynn P.	*Santa Barbara, Friday ⁽¹³¹⁻⁰⁶⁶⁾	Scott C.
Gilroy, Thursday ⁽¹³¹⁻⁰⁰⁹⁾		*Santa Cruz, Sunday ⁽¹³¹⁻⁰²⁴⁾	
*Hollister, Thursday ⁽¹³¹⁻¹³⁸⁾	J.T. W.	*Scotts Valley, Friday ⁽¹³¹⁻⁰²⁵⁾	Teri M.
Los Gatos, Sunday ⁽¹³¹⁻⁰¹¹⁾		*Seaside, Monday ⁽¹³¹⁻⁰³¹⁾	
Los Gatos, Thursday ⁽¹³¹⁻⁰¹⁰⁾		*Simi Valley, Saturday ⁽¹³¹⁻⁰⁶⁸⁾	

* Indicates a registered group (Groups register for the calendar year at the first assembly they attend.)

Subcommittee Chairs in Attendance

Subcommittee	Chair Present	Subcommittee	Chair Present
Outreach	Janet S. X	Conventions / Events	Scott C. X
Literature	Ruth K. X	Technology Services	Robert P. X
Narateen	<i>position vacant</i>	Elections (ad hoc)	Michael F. X

Quorum Summary

Total Groups	Registered Groups	Current Quorum
18	13	7

Agenda Summary

1. Call to Order, Prayer, Roll Call, and Readings..... 2
2. Adoption of Minutes of Previous Assembly 3
3. Adoption of the Agenda..... 4

4. Elections	4
5. RSC Reports	7
6. Lunch Recess	10
7. Reconvene	10
8. Group Reports	11
9. Subcommittee Reports.....	14
10. New Business	18
11. Administration	19
12. Adjournment	20

1. Call to Order, Prayer, Roll Call, and Readings

11:00 AM to 11:15 AM

A) Resolve connection issues

Zoom Meeting Connection Information

<https://us02web.zoom.us/j/4116144644>

Meeting ID: 411 614 4644 *(this is not a phone number)*

Dial-in: (669) 900-6833

B) Open the meeting with the Serenity Prayer

(11:10 AM) The meeting opened with the Serenity Prayer.

C) Roll Call / Introductions – RSC officers, delegates, subcommittee chairs, GSRs, and other attendees

RSC Officers

Michael F.: Chair - Present

Arnie B.: Treasurer - Present

Scott N.: Secretary - Present

Teri M.: Delegate - Present

J.T. W.: Alternate Delegate - Present

Janet S.: Outreach Subcommittee Chair – Present

Ruth K.: Literature Subcommittee - Present

Scott C.: Conventions / Events Subcommittee Chair - Present

Robert P.: Technology Service Subcommittee Chair – Present

GSRs

Larry B. - Atascadero, Tuesday - Present

Scott C. – Santa Barbara, Friday - Present

Mary Lynn P. – Carmel, Wednesday - Present

Robert P. – Virtual, Sunday - Present

J.T. W. – Hollister, Thursday - Present

Mary O. – Monterey, Saturday - Present

Janet S. - Salinas, Monday – Present

Teri M. - Scotts Valley, Friday – Present

D) Announce number of voting members – Chair and Secretary

i) 8 groups present out of 13 registered groups.

ii) Quorum (51%) = 7 of 13 registered groups.

Quorum satisfied

E) Reading of the Twelve Traditions

(11:13) Read by Janet S.

F) Reading of the Twelve Concepts of Nar-Anon Service

(11:15) Read by Teri M.

2. Adoption of Minutes of Previous Assembly

11:15 AM to 11:20 AM

A) A motion is requested to approve minutes for the assembly of January 17, 2020.

See the Draft Minutes of Previous Assembly section of this packet

Motion to approve the minutes for the Assembly of January 17, 2020 as presented.

First: Scott C.; Second: Arnie B.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

3. Adoption of the Agenda

11:20 AM to 11:25 AM

(11:19 AM)

- A) Call for new business
- B) Call for order of business
- C) Call for consensus on the agenda

Consensus to adopt the agenda as presented.

Yes: 8; No: 0; Abstentions: 0; Motion Passes

4. Elections

11:25 AM to 11:45 AM

(11:20 AM)

- A) Request for a motion to accept the elections procedures as described below in this Elections section of the agenda.

Motion to accept the elections procedures as described in this Elections section of the agenda.

First: Janet S.; Second: Scott C.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

- B) For the purpose of the election procedures the Chair will pass control of the Assembly to the Chair of the Elections Subcommittee, Michael F.

Control was passed to Chair of the Elections Subcommittee, Michael F.

- C) Nominations will be accepted from the floor.

The 2020 Nar-Anon Central California Region Elections Slate is as follows:

Michael F.: Chair

Les P.: Treasurer

Scott N.: Secretary

Teri M.: Delegate

J.T. W.: Alternate Delegate

No nominations offered from the floor.

- D) If no additional nominations are received, then the results from ballots will be tallied. If additional nominations are received, then a vote from the floor is required.

Seven (7) ballots were returned for proxy balloting. These seven groups were present at the Assembly. The quorum is satisfied. All ballot marked for the slate as presented.

Scott C. – Would like to take votes from Robert P. (abstain) and J.T. W. under Unanimous Acclamation at this assembly.

Michael F.: Chair

Les P.: Treasurer

Scott N.: Secretary

Teri M.: Delegate

J.T. W.: Alternate Delegate

Motion to request Unanimous Acclamation for the Slate for the 2020 elections.

First: Scott C.; Second: Mary Lynn P.; Yes: 8; No: 0; Abstentions: 1; Motion Passes

(11:30 AM) Kim K. has joined the meeting. She does not want to be a voting member at this assembly as she is not representing a group.

- E) Election Subcommittee Chair reads the results of the tally and possible votes.

The slate is accepted as presented.

Nar-Anon Central California Region Officers for 2020-2022 are as follows:

Michael F.: Chair

Les P.: Treasurer

Scott N.: Secretary

Teri M.: Delegate

J.T. W.: Alternate Delegate

- F) GRS states new Regional Service Committee members terms start upon our bank's acceptance of transfer of RSC membership.

Michael affirmed this statute. Arnie will assist in this process. Les is from Santa Barbara.

Arnie recommends Les obtain a new P.O. box for the region that is close to where Les lives. When we go to the bank to transfer the signatures, we should also reflect the new address. The P.O. box will need to be done before the transfer can happen, using the new address. Arnie has electronic documents and follow-up with the physical ones and transfer the checkbook.

Michael – regarding the process of transferring control of the checkbook, are there any questions or comments from the Assembly? None

G) The RSC Chair reacquires control of the Assembly.

The slate was accepted as presented.

H) A motion to disband the ad hoc Elections Subcommittee is then requested by the Chair.

Motion to disband the ad hoc Elections Subcommittee.

First: Teri M.; Second: Larry B.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

I) Motions to affirm Subcommittee Chairs is requested one by one by the Chair.

Motion to affirm Janet S. as chair of the Outreach Subcommittee.

First: Larry B.; Second: J.T. W.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

Motion to affirm Ruth K. as chair of the Literature Subcommittee.

First: Larry B.; Second: Mary Lynn P.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

Ruth - in the GRS, it is suggested membership on any subcommittee be limited to 4 years. This is her second term as Chair and she has been on the subcommittee from the beginning of the region.

Scott C. is stepping down as the Conventions / Events Subcommittee chair, as he has been in that position for two terms. There were no volunteers for this position. Scott C. suggested the duties of this subcommittee are under the realm of the Outreach subcommittee. Scott has been a "committee of one." Scott would like to stay on to assist with the September Narathon and work with the Outreach subcommittee. A chair will be needed for the Conventions / Events Subcommittee. **[Take Back to Meetings]**

Motion to affirm Robert P. as chair of the Technology Services Subcommittee.

First: Larry B.; Second: Teri M.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

Michael - Robert was an interim chair until this affirmation. He has two full terms available to him. (This is an error in fact. Robert's 1st term started per vote at 7/27/19 Assembly; corrected per Michael)

5. RSC Reports

11:45 AM to 12:30 PM

A) Chair Report – Michael F.

See Regional Chair's Report section of this packet

(11:49 AM)

Michael – read out the report as presented in this packet.

Questions or Comments?

No questions. Gratitude was expressed for Michael's participation.

B) Treasurer – Arnie B.

See Regional Treasurer's Report section of this packet

(11:57 AM)

Arnie – read out his report and then submitted to the Secretary for inclusion in the minutes.

7th Tradition donations have been severely curtailed by the pandemic. The total donations from groups year to date is only \$1,065.60.

The Delegate Expense of \$744.27 was for the delegates to visit the groups regarding the Motions for the 2020 WSC. On the budget, there is a line item of \$300 is for delegate and alternate delegate travel expenses. Because the purpose of the travel was to get groups' consensus on the motions for the 2020 WSC, Arnie felt the expense should be part of the Delegate expense as part of the WSC. This might be accepted by the Assembly or the budget may be changed to increase the line item for delegate travel expenses. How does the assembly want to handle this?

Motion to accept the \$744.27 expense as attributed to the *Delegate WSC expense (equalized expense and incidentals)* line item in the *Nar-Anon Central California Region 2020 Income and Expense* report.

First: Robert P.; Second: Mary Lynn P.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

Michael was interested in moving this type of expense to the Delegate Travel and Expense line item to make a clear delineation between WSC and delegate travel expenses. Michael advocated for additional funding to the Delegate Travel expense. Arnie noted the treasurer does not have the authority to spend funds not approved by the Assembly. Approving the budget grants the Treasurer's authority to make expenditures up to the budgeted line item. Since the report, there was a trial online donation of \$1.60 that was received, but did not see it in the bank statement prior to preparing this report to the Assembly.

Questions or Comments?

Robert – do we need an approved 2021 budget? Yes, it is the next item.

2021 proposed budget. Arnie worked under the assumption there would be a 2022 WSC. The next WSC will be 2023. The Delegate and Alternate Delegate expenses were reduced in the proposed budget to accommodate this assumption. Arnie proposes to reduce the amount to \$1,250 per delegate per year. We can also increase the Delegate/Alternate Delegate Travel expense to groups. Arnie suggested increasing the line item to \$600 from \$300. It would leave a projected balance of \$2,000. This will give the region an allowance.

Robert – there is a projected \$300 increase for each delegate to attend the 2023 WSC. These expenses need to be increased to \$1,400 each to accommodate for this increase. Clarification – this is \$1,400 per delegate per year.

Michael – our Delegates, in connecting with the groups in the region, Teri incurred \$744 in travel expenses. J.T.'s expenses were not submitted. They were donated. The total Delegate travel expense is actually double that. Trusted servants should not rely on their own resources. Can this region afford to have the delegates to visit all the groups?

Maybe we need to put a limit on the travel expenses.

Scott C. – we have a high dollar amount going to the WSC. Our primary mission is to preserve and protect the groups. Scott would like to have the delegates visit the groups. Maybe we need to put \$1,400 to this effort. Trusted servants should not have to pay for their own service. This is an important aspect of the region's mission.

Michael – is also very passionate. It may be mandatory for the delegates to receive a check for their expenses. If they want to donate the money back, they can. These two positions should be totally funded. The line item maybe \$1,600. Next year the delegates

may not have to visits every group because there will not be a WSC and motions.

Teri – wanted to offer more transparency to the travel expense discussion. Teri and JT traveled together. Gas and hotels were on Teri’s expenses. JT and Teri went together and shared the travel and hotel fees. The trips were mainly for the CAR motions. There were a few more visits earlier in the year. JT and Teri paid for their own meals.

Scott C. – what do you feel the expenditures will be?

Robert – the CAR for 2021 will be similar to 2020, but not the same. Regions will be able to withdraw motions, but not add motions.

Teri – in 2021, she had not planned on going out to the groups again.

Arnie – the item is not specific to the WSC, but for any travel to groups by delegates.

JT – the lump sum of \$750 was to visits the groups. What she donated was the travel to groups in Monterey and Salinas. Teri and JT split the cost of renting a vehicle that was not reimbursed. JT’s donation was maybe \$100. This should be factored in. The CCR is a big region and travel will continue to be an expense to delegates.

Scott C. – suggested \$850 for the line item. This is a primary mission. Scott asked to hear from the other GSRs on this topic.

Robert – do you plan to do the traveling in off years or only in conference years?

JT – only conference years. This expense will happen again in 2023. She plans to meet with groups virtually for the next cycle.

Arnie – there is no harm in setting the level higher than necessary. The problem occurs when the line item is too low, the treasurer is not authorized to spend over the line item amount.

Teri – believes the line item should be \$850. The same road trip would probably cost more now.

JT – is in agreement with \$850 for Delegate and Alternate Delegate Travel Expenses..

Janet – speaking for the Monday, Salinas group, it has been very nice having Teri and JT attending the meeting. This is a reasonable expense to carry out the responsibility of the delegates.

Mary O. – is also in agreement with the amended budget.

Michael – there will additional changes to the budget as the assembly progresses. The TSS will also be asking for additional funding. We should proceed and come back to the budget for approval.

Arnie - \$850 seems to be consensus of the delegate travel expenses line item. Arnie will

upload the adopted budget to the Google Drive for posting by the Secretary.

Scott C. – when Arnie runs the numbers on the carry-over, we will be in better shape than we expect.

Michael – we will also need to consider a donation to WSO. These line items are at the upper end. We do not want expenses to exceed the budgeted amounts.

6. Lunch Recess

12:30 PM to 1:00 PM

(12:50 PM)

Consensus to recess for lunch until 1:20 PM.

Yes: 8; No: 0; Abstentions: 0; Motion Passes

7. Reconvene

1:00 PM to 1:05 PM

A) Roll Call

(1:26 PM)

Roll call by Scott N.

RSC Officers

Michael F.: Chair - Present

Arnie B.: Treasurer - Present

Scott N.: Secretary - Present

Teri M.: Delegate – Not Present

J.T. W.: Alternate Delegate - Present

Janet S.: Outreach Subcommittee Chair – Present

Ruth K.: Literature Subcommittee Chair- Present

Robert P.: Technology Service Subcommittee Chair – Present

GSRs

Larry B. - Atascadero, Tuesday - Present

Scott C. – Santa Barbara, Friday - Present

Mary Lynn P. – Carmel, Wednesday - Present

Robert P. – Virtual, Sunday - Present

J.T. W. – Hollister, Thursday - Present

Mary O. – Monterey, Saturday - Present
Janet S. - Salinas, Monday – Present
Teri M. - Scotts Valley, Friday – Not Present
Kim K. as and attending member.

7 GSRs present out of 13 registered groups – quorum met.

5. RSC Reports

C) Delegates – Teri M. and J.T. W.

See Delegates Report section of this packet

(1:29 PM)

The assembly reviewed the Delegate’s Report in the packet.

(1:31 PM) Teri M. arrived at the meeting.

8 GSRs present out of 13 registered groups – quorum met.

Teri - read out the report in this packet.

JT – the experience of visiting groups virtually has been exciting. She was able to attend more meetings than had before. This is a bonus from the situation.

Questions and Comments?

Mary O. – how does a GSR sign-in for the Assembly? How do we do this virtually? The form is on the CCR website > Member Service > Regional Documents. File out the form and send it as an attachment to Scott, Teri, and JT.

Teri – the 2021 WSC is an in-person conference. There has been no indication of a virtual conference at this time.

8. Group Reports

1:05 PM to 2:00 PM

(1:37 PM)

A) Group Reports – GSRs

See Group Reports section of this packet

i) Topic for GSRs - What negative and positive impacts has the COVID-19 crisis had on your group?

Larry B. - Atascadero, Tuesday

The group is supportive and kind. There are 7 to 10 members each meeting. There are different formats (studies) for each week of the month. They are meeting via FreeConferenceCall. It is stable and working for our members.

Dislikes: Members are missing the personal touch and not having access to literature. There is no time for working one-to-one after the meeting. Tradition 7 is difficult.

Likes: Convenient and relaxing. There is no driving - time and environment. It is extremely easy to attend meetings after work.

Scott C. – Santa Barbara, Friday

5 to 10 per meeting. Meeting is healthy – shares are in the solution. Still coming back from lean time two years ago. Treasury is healthy.

Dislikes: the group has not found a way to get literature to newcomers.

Likes: we have members from all over the world. On the fifth Friday, the group usually hosts an NA speaker, but there were none found. We had a newcomer who was a double-winner that shared and fulfilled that aspect of the meeting.

Mary Lynn P. – Carmel, Wednesday

Meeting getting a little healthier. There are seven to 10 attendees. There is a new member who is calling in from across the U.S. Some group members are meeting for walks and small get-togethers.

Robert P. – Virtual, Sunday

The group has gone through quite a change. Several members dropped when the meeting went virtual. Members from across the country have started to attend the meeting. A website for the group was setup and linked to the WS website. Robert, as the group email contact, gets 15 to 20 emails a week wanting to find a meeting. He has setup an automated reply. This is a Step Study group. It is growing. Struggling as to how to handle the Seventh Tradition.

J.T. W. – Hollister, Thursday

Winds of Change is a year old on August 15. In March they started meeting on **Google Meet**. There were the first two newcomers of the pandemic last week.

Outreach is mainly to recovery centers and *word of mouth*. They have made two donations to the WSO. The treasury has a zero balance. The literature is difficult to coordinate with virtual meetings. The group used to mail literature to members. Now they send members directly to WSO. There is more rotation in chairing the meeting. They try to switch every week. This is facilitated by the virtual meeting.

Mary O. – Monterey, Saturday

The Circle of Hope has really progressed. There is a strong group of members who offer technology service for the group. They were just trained on hosting a Zoom meeting. The group was 10 years old in February. They have guest speakers. They are struggling with Seventh Tradition. They are still paying rent to the church. There were 10 participants at the meeting today. They changed the Zoom meeting ID. It was changed on the CCR website. They have had up to 30 participants.

Question: were you able to transfer the Zoom meeting?

The member paid \$150 for Zoom for the year. This is a lot of money for the meeting. Teri – the meeting will be longer than the 40-minute limit of the free account. The group is planning on paying rent for the next three months. They are discussing a website for donating to the meeting.

Janet S. - Salinas, Monday

The group moved to FreeConferenceCall in March. They revised the opening script to encourage members to make donations directly to WSO and to make literature purchases. Members stay after the meeting to share phone numbers and emails. There have been two new members since the virtual meeting.

Teri M. - Scotts Valley, Friday

The group is virtual using Zoom since March 20. There are usually 5 to 12 members in attendance. Rotation of service is lacking as many members are new. They have hosted both Nar-Anon speakers and an NA speaker. Only the leader's mic is open during the Serenity Prayer.

Michael – the reports were wonderful.

9. Subcommittee Reports

2:00 PM to 3:30 PM

A) Outreach – Janet S.

See Subcommittee Report section of this packet

(2:00 PM)

Janet – the subcommittee meets the fourth Tuesday of the month at 8:00 PM. They are reviewing the *Outreach Handbook* which is out for Fellowship review. They are close to a group conscience on their suggestions. Outreach has been hindered by the COVID-19 response. Only the Beacon House has resumed virtual meetings. Teri has attended the WS outreach quarterly meetings.

Questions and Comments?

Michael – are you getting any good pointers from the outreach meetings?

Rocky Mountain and New York regions have been active with virtual meetings.

Anonymity in virtual meetings and coordinating with NA have been recent topics.

There are about 6 or 7 regular subcommittee members. The subcommittee's report is in the Google Drive.

B) Literature – Ruth K.

See Subcommittee Report section of this packet

(2:05 PM)

Ruth – thank you to everyone who participate in the “Addiction in Marriage” project.

The subcommittee used the submissions as inspiration to write their own text. We do not know how the WS Literature committee will use the materials the subcommittee submitted. The subcommittee would like the submission to become a pamphlet.

They are now working on the Fourth Step inventory book. There are currently 6 members in the subcommittee. They do not have a meeting unless there is a minimum of 3 members present. They meet on Sunday mornings at 8:30 AM via Skype. They are working on the subject of “fear.” They are in continual communication with the WS Literature Committee.

The subcommittee requested of the TSS - on the CCR Literature Subcommittee page, take off the “Addiction and Marriage” information. The TSS can use the attached Assembly report to update the page. The WS Literature Committee is still looking for

writings on Traditions.

Questions and Comments?

Michael - asked the subcommittee to send the TSS changes the subcommittee would like to make on the page.

The committee welcomes all members.

C) Conventions / Events – Scott C.

See Subcommittee Report section of this packet

(2:10 PM)

Scott C. – is happy to keep helping with the Narathon. It will be a virtual event. Scott will be reaching out to some other GSRs for help. There might be a group fund raiser challenge. Scott will stay on with the RSC to see the Narathon through. He will create an agenda (program) and submit it to the RSC for approval.

Michael – GSRs are the main conduit from the Region to the group members. The subcommittee needs some help. A little “public relations” is needed to get members involved. Scott is hoping to stay with the September date for the virtual Narathon.

Questions and Comments?

Mary O. - Is there a theme? Scott C. - no, none yet. Mary said she is open to helping.

Janet asked if Scott C. or Larry needs any support from the Outreach subcommittee. Yes.

{Take Back to Meeting}

D) Technology Services – Robert P.

See Subcommittee Report section of this packet

(2:15 PM)

Robert – keeping up the website calendar on group changes was difficult at first. The entire TSS is helping. The TSS submitted guideline to the RSC and are hoping to bring to this assembly. Can we get the guidelines to the GSRs?

Scott – we could do a MailChimp and post on the CCR website on the Fellowship Review page. TSS will make this so.

Robert – the *Users Guide for File Storage* was offered in January 2020. The TSS is looking for approval from the January 2021 Assembly.

Michael – how does this impact the Committee?

Robert – the TSS will bring this back at the January 2021 assembly.

The website has been optimized for search engines. This improvement is transparent to users on the site. It will help visitors using a search engine, such as Google, to find the information they are seeking.

The electronic payment system has been installed and tested. The subcommittee believes it is ready to release for members and groups to contribute to the region. This feature is not for donations to groups. Donations go directly to the region's bank account.

Scott demonstrated the payment page by sharing his screen.

Robert – the TSS has not pursued the chip-reader for in-person meetings.

Does the assembly approve of opening this to the public?

Does the assembly want the TSS to pursue the chip-reader?

There is an issue of anonymity – donations are made by persons, not by groups. The past treasurer reports have included group donations. How does the assembly want to handle this?

Arnie – anonymity is important. More and more people use electronic payment systems. There should be some wording on the submission that because of the credit card, their personal information will be conveyed, and it will be kept separate and anonymous.

Can we use the word "Contribute" rather than "Purchase?"

Scott – we do not have any control over the button.

Ruth – for those who give to WSO, do you recommend changing it the same as WSO?

Scott – there is currently not an option to create an account for repeating donations.

Mary – could a member sign in as a group email and use their own card.

Scott – yes.

Motion to approve the donation process the TSS has put together and to purchase a card / chip reader not to exceed \$100. In the treasure's report, to preserve anonymity, line item donations will read only as "anonymous donation" or a group donation using the group name, and not provide individual names in the report.

First: Scott C.; Second: Mary O.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

Arnie added this line item to the proposed 2021 budget.

Robert – the TSS has suggest the region move to Zoom from FreeConferenceCall. The TSS felt it would be best to use a regional license for Zoom. It would be used for regional

activities and also be offered to groups. Groups would be allowed to sign up to use the Zoom account via a Google Calendar. The calendar to be setup by the TSS. The cost for a Zoom account is \$150 per year for 100 maximum participants.

Arnie - Zoom offers Google calendar integration. The Zoom cost should have a separate line item. If the assembly would like to start the Zoom account now, there can be a motion to amend the 2020 budget or we could wait until next year. It would be best if there were a CCR email to allow groups to login.

Robert – this would allow meetings to use the Zoom account to hold meetings. The TSS proposes to create a Google email account to create the Zoom account and connect to a Google Calendar.

Motion to purchase an annual Zoom account not to exceed \$150 in perpetuity. Move \$150 from the Outreach fund to a new Zoom account line item as an amendment to the 2020 budget.

First: Scott C.; Second: Mary Lynn P.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

Mary – does this include the subcommittees?

Robert - if the subcommittee does not meet at a time another group is meeting, the subcommittee should be able to use the account. The TSS will help members with Zoom.

Michael – is there another line item we could move the funds?

Janet – use outreach. The motion was adjusted.

Robert – there is a users' guide as to how the TSS uses MailChimp. It is an internal document. It will be posted once the subcommittee finalizes it.

Scott C. – could there be a TSS menu item on the CCR website.

Robert – the TSS will post approved and draft documents.

Question or comments?

No questions at this time. Appreciation was expressed.

Robert – status of the Western Regions convention.

Michael – will discuss in the administration section of this assembly.

10. New Business

3:30 PM to 3:50 PM

(3:00 PM)

- A) Technology Services Subcommittee "User's Manual" for review and approval

This item was handled previously.

- B) Zoom license purchase

This item was handled previously.

- C) Amended Budget for 2020 to include, at a minimum, discussions of Delegate Expense adjustment and possible Zoom license purchase

Arnie – presented the amended budget and the 2021 proposed budget. Both documents will be included in an amended version of the minutes packet.

Michael – line item for the TSS?

Robert – the website is a line item. The region website is a region expense, not a subcommittee expense.

Mary O. – noted the expense line item for the delegates' travel should be \$850?

Arnie made the correction.

Michael – donation to WSO. Has the region donated in 2020?

Arnie – the donation has not been made. We usually donate at the end of the year as a prudent measure to make sure the region has covered its commitments. If the assembly decides, the donation can be made.

Arnie – the donation to WSO is \$200 in the current budget. Arnie would like clarification to make the donation.

Scott C. – this is important. Now is the time to give to WSO. Scott would like to request more funds be donated. \$1,150 is an estimated carryover to 2021. Scott would like to give WSO \$500 now. We might still be able to send two delegates in 2023, even with the larger donation to WSO.

There was general agreement on the idea of sending \$500 to WSO immediately.

Motion to amend the 2020 budget to make a donation of \$500 to WSO and authorize the treasurer to make the donation immediately.

First: Scott C.; Second: J.T. W.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

Arnie presented the 2021 budget for discussion and approval.

Teri – should the Donation to WSO item be raised to \$500 in the 2021 budget?

Arnie – that is for the assembly to decide.

Scott – reduce “Travel expenses for RSC to assembly and other required meetings” to \$100 and change “Conventions and Events” and “Outreach” to a single line item of \$300 to decrease.

There was consensus to keep the line items separate.

Mary O. - the rooms for the Monterey Convention will be over \$1,000. NA will not cover those costs, so the RSC will need to cover the costs.

Teri – historically the CCR has held the Assembly during that convention. We have combined the assembly costs with the convention costs.

Michael – maybe the region should start saving for the convention. Then when the convention rolls around, we could see if the region has funds to pay for the convention.

Total budgeted expenses are at \$6,600. How much does the region bring in annually?

Arnie – so far this year, donation income has been \$1,064.

Michael – our actual expenses are different from the budgeted expenses.

Mary O. – Only about \$700 came from group donations.

Michael – when in-person meetings start again, some members will make up for their missed donations.

Scott C. – the largest budget issue is the WSC expenses. We have to address the reality of equalized expenses. The CCR may not be able to shoulder this expense in the future.

Arnie – the rollover motion is usually done at the January assembly. Scott C. affirmed this. Authorized expenses in the 2021 budget are still authorized.

Motion to adopt the proposed 2021 budget.

First: Robert P.; Second: Scott C.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

11. Administration

3:50 PM to 4:00 PM

(3:40 PM)

Michael – asked Robert to report on the Western Regions Convention (WRC).

Robert – the WRC was held in February. Kern County will not be open due to COVID-19.

He asked for volunteers to join a conference call next weekend. A virtual event will be discussed at that time. [Take Back to Meeting]

The Western Regions Convention website is: <https://sites.google.com/nar-anon.org/wrcnfg>

The email address is: WRCNFG@Nar-Anon.org

Michael – indicated he will be attending the call.

A) Next Assembly

- i) January 2021, somewhere, at some time

Michael – ideas for a date?

Teri – Friday or Saturday? Teleconference.

Mary O. – Saturday, January 23?

Motion to hold the January 2021 Assembly on Saturday, January 23, 2021 as a virtual meeting from 11:00 AM to 4:00 PM.

First: Teri M.; Second: Mary O.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

B) Take Back to Meeting Information and Announcements

- i) Decide which items should be brought back to meeting by GSRs

a) Meeting changes

b) Narathon

(1) Virtual meeting

(2) Contact Scott C. to participate

c) Subcommittee meetings

d) Regional Service Committee Vacancies

e) Western Regions

f) TSS Documents

(1) File Storage Users Guide

(2) Internal Guidelines

g) New Regional Contribution web form

h) January Assembly

i) Make the region aware of a regional Zoom room – coming soon

12. Adjournment

Adjourn at 4:00 PM

(3:57 PM)

Motion to adjourn the CCR Assembly of August 1, 2020.

First: Scott C.; Second: Mary Lynn P.; Yes: 8; No: 0; Abstentions: 0; Motion Passes

A) Close the assembly with the Serenity Prayer

(3:58 PM)

The Assembly adjourned.